



TRANSFER OUT AGREEMENT FORM

To comply with SEVIS regulations, all NJIT F-1 students wishing to transfer to another school in the U.S. must complete and agree to the following terms outlined below.

PLEASE PRINT CLEARLY

Print Name: _____
 NJIT I.D.# 21 _____ SEVIS #: N000 _____
 Email: _____
 Full Name of Transfer School: _____
 Program at NJIT: BS _____ MS _____ PHD _____
 Last term at NJIT: _____ End date of OPT _____
 First semester at Transfer School: _____
 Requested Transfer Release Date: _____

Directions: Read each of the following statements and sign below that you understand and will comply with the F-1 Transfer out rules. **This form must be returned to our office before the transfer can be completed.**

- I am an F-1 student and have complied with eligibility requirements to remain in good F-1 status at NJIT.
- I have **attached a copy of my current SEVIS I-20/EAD card.**
- I have been accepted to another institution of higher education in the U.S., and have **attached a copy of my acceptance letter.**
- **I understand that once this form is submitted, I can only change the name of the school I am transferring to, or the release date, up to the release date shown on this form. After that date, my SEVIS record belongs to the Transfer School**
- I realize that once the release date is reached, NJIT will no longer have access to my SEVIS information.
- I understand that I cannot work at NJIT after the release date.
- I understand that I cannot attend class at NJIT after the release date.
- I understand that I am responsible for withdrawing from NJIT courses, for which, I have registered, that occur after the release date.
- I understand that I must obtain an I-20 from my Transfer School within 60 days of my last day of class at NJIT, or the end of my OPT period.
- I understand that the Transfer School cannot issue an I-20 until the release date is reached. (Note: If the release date is May 15, the record is available to the Transfer School on May 15).
- I understand that my OPT is terminated once my record is released to the transfer school.
- I understand that I must begin full-time enrollment at the Transfer School within 5 months of my last day of class at NJIT.
- I give permission for the DSO at NJIT to verify my status and release my electronic SEVIS record.

Student signature _____ Date _____

OISF Use Only: SEVIS updated on _____ by _____
Date D.S.O.